



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT MONMOUTH
286 SANGER AVENUE
FORT MONMOUTH, NEW JERSEY 07703-5101

IMNE-MON-MWC

29 February 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: America's Promise 31st Annual Career Day - 25 April 2008

1. America's Promise 31st Annual Career Day will be held Friday, 25 April 2008, from 0830 to 1330. Under the sponsorship of Fort Monmouth Family and Morale, Welfare and Recreation, the program affords Monmouth Regional High School students the opportunity to interface with Federal Government personnel and to expand their knowledge and understanding of the various career fields at Fort Monmouth.
2. This program has been a huge success with students that were sponsored by Fort Monmouth directorates and organizations. The enclosed brochure provides detailed information on the 2008 America's Promise Career Day Program.
3. American's Promise Career Day is being coordinated under the purview of the Fort Monmouth Youth Education Support Services (YESS) and School Liaison Office. Registration for sponsorship is due ASAP but NLT Friday, 4 April 2008. You may call (732) 532-6166 or e-mail Laura.Chlapowski@us.army.mil for more information.
4. I enthusiastically enlist your support and participation in this program to nurture the next generation with positive ideas about its future.

Encl

/s/
STEPHEN M. CHRISTIAN
COL, USA
Commanding

DISTRIBUTION:
M&R

AMERICA'S PROMISE
31st ANNUAL CAREER DAY
INFORMATION

1. CAREER DAY will be held from 0830 to approximately 1330 on Friday, 25 April 2008.
2. Students from Monmouth Regional High School (MRHS) will be bused to Lane Hall by 0830 where mentors will greet and then escort them to the specific work sites. Mentors are asked to arrive NLT 0820 to be matched with their students.
3. All students and mentors will be identified with nametags at all times. If the sponsor is in a secured building, it will be the mentor's responsibility to obtain the security pass/clearance for that particular student. All assignments will be made at least a week prior to Career Day to allow for any clearances or passes to be processed. All students will be responsible to have a student identification card or a photo ID.
4. Mentors should plan on being totally involved with their assigned student(s) and to spend the entire half-day with the sponsored student(s) at their work site. This is probably a new experience for most, and students should garner a positive attitude from their mentors regarding their career fields; it also gives mentors an opportunity to share the passion and enthusiasm for what they do for the federal government and our country.
5. At the work sites sponsors may wish to share the following types of information related to their fields of expertise:

- *Thorough description of the job
- *Advantages/disadvantage of the job
- *Educational requirements
- *Possibilities of on-the-job training
- *Local job opportunities
- *Advancement opportunities
- *Salary range/bonuses
- *Working hours (overtime, TDY, etc.)
- *Future trends regarding career field
- *Personal experiences which led to choice of career field or present position with the federal government

6. By 1130 all students and mentors will be expected back at Lane Hall for a luncheon and a short concluding program. Mentors should plan on having lunch with their sponsored students. Students will be bused back to school by 1330.
7. After Career Day each student will be expected to provide MRHS with their reaction through a follow-up survey. Each mentor will also be asked to evaluate the program and make any suggestions for improvement.
8. MRHS Board of Education will provide adequate insurance coverage for the students.
9. Emergency POCs for Career Day are:

Laura Chlapowski	(732) 532-6166
Jeannine Eisner	(732) 532-6922
Gayle Fitzmaier	(732) 542-1170 ext. 1130
Leslie Gurlea	(732) 542-1170 ext. 1171

10. If you are interested in being a sponsor for Career Day, please complete the attached application and e-mail to Laura.Chlapowski@us.army.mil or fax it to (732) 532-1277. A listing of career fields is also attached. Please list your career field or interest area on the application form as well as a job description, so students will know what your particular job entails. This helps in matching students' interests with career fields and mentors.

**AMERICA'S PROMISE CAREER DAY
FORT MONMOUTH, NEW JERSEY
CAREER INTEREST AREAS**

ARCHITECTURE

Architecture/CAD
Landscape Architecture
Interior Design
Computer Technician

BUSINESS/MANAGEMENT

Commanding Officer
Contracting
Logistics Management
Management/Accounting
Health Care Administration
Hotel Management
Museum Curator
Personnel/Job Placement
Public Relations/Journalism
Real Estate
Travel/Tourism

CONSTRUCTION AND TRANSPORTATION

Car/Bus/Small Engine Repair
Carpenter
Electrician
Heavy Equipment Operator
Horticulture/Landscaping
Motor Pool/Bus Coordination
Plumber

COMPUTERS

CISCO Systems
Computer Engineer
Computer Scientist
Desktop-E-mail
Programmer
Security Technician
Telecommunications

LEGAL AND PROTECTIVE SERVICES

Attorney/Lawyer
Fire Fighter
Law Enforcement Officer
Security Officer

MILITARY SERVICES

Logistics
Military Career
Weapons Systems Management

EDUCATION AND COUNSELING

Chaplain
Child Care/Teacher
Drug and Alcohol Counselor
Family Counselor
School Counselor
Psychologist
Social Worker
Teacher (Academic)

ENGINEERING

Civil Engineering
Electrical Engineering
Electronic/Computer
Program Analyst
Software Engineer

FITNESS AND RECREATION

Athletic Trainer
Golf Pro
Sports Management

FOOD SERVICE

Cook/Chef
Food Manager

GRAPHIC ARTS

Graphic Artist
Photographer

HEALTH/SCIENCE

Biochemist
Environmental Scientist
Lab Technician
Medical Records Technician
Nurse/Nursing Assistant
Nutritionist/Dietician
Occupational Health Nurse/Doctor
Pharmacist
Physician
Radiology Technician
Veterinarian

AMERICA'S PROMISE CAREER DAY
APPLICATION FORM

ACTIVITY/DIRECTORATE NAME: _____

LOCATION/BUILDING #: _____

POC(S): _____

PHONE #: _____

E-MAIL ADDRESS: _____

CAREER FIELD/INTEREST AREA(S): _____

OF STUDENTS YOU ARE WILLING TO SPONSOR: _____

ANY PARTICULAR REQUIREMENTS FOR THE STUDENTS REGARDING DRESS ATTIRE,
ETC./COMMENTS: _____

FOR OFFICIAL USE ONLY:

SPONSOR:

STUDENT(S):

LOCATION:

PHONE:

VERIFICATION: